**Court Challenges Program (CCP)**

**As stipulated in the funding agreement, recipients must provide the CCP with progress reports on their case at least once a year and a final report after the closing of the hearing. Please submit your report to the legal counsel responsible for your file.**

|  |  |
| --- | --- |
| **Progress** report | ☐ |
| **Final** report | ☐ |

|  |  |
| --- | --- |
| File number: |  |
| Name of recipient: |  |

**Answer questions you have not already answered in a previous report. However, please indicate any changes to information you have previously provided.**

**PART A: General information**

|  |  |
| --- | --- |
| 3. | Recipient’s contact information |
| Address |  |
| Email |  |
| Telephone |  |
| Fax |  |

|  |
| --- |
| 4. Type of application(Choose an item) |
| Trial  | ☐ |
| Leave to appeal | ☐ |
| Appeal | ☐ |
| Leave to intervene | ☐ |
| Intervention | ☐ |

|  |  |  |
| --- | --- | --- |
| 5. | Name of attorney |  |

|  |  |
| --- | --- |
| 6. | Attorney’s contact information |
| Address |  |
| E-mail |  |
| Telephone |  |
| Fax |  |

**PART B: The hearing**

**Recipients’ undertakings under the financial agreement:**

* **Communicate the date of the hearing as soon as possible.**
* **Submit a copy of the factum to the CCP seven business days before filing with the court.**

|  |  |
| --- | --- |
| 1.  | Date you officially filed your application with the court:  |

|  |
| --- |
| Date of start of hearing: |
| Name of the court: |

|  |  |
| --- | --- |
| 2. | State the main steps taken so far (e.g. date of the discovery proceeding, date of the start of oral arguments presented by you, etc.).  |
|  |  |
| 3. | Confirm whether you have applied to the court for reimbursement of costs. YES ☐ NO ☐ |
| 4. | Provide any other information you consider relevant. |
|  |  |

**PART C: Important developments regarding the case**

|  |  |
| --- | --- |
| 1. | Any change that has occurred in the issues of the case or the remedy claimed (a copy of any modified pleadings must be forwarded to the CCP). |
|  |  |
| 2. | Any problem that has arisen, particularly any problem arising out of strategies employed during the proceedings by other interveners or parties to the case. |
|  |  |
| 3. | Any interlocutory decision rendered by a court since the last report (when available, a copy of the decision must be forwarded to the CCP). |
|  |  |
| 4. | Any other important development relating to the case or its management. |
|  |  |

**PART D: Documents to be submitted**

The following documents must be submitted to the CCP:

|  |  |  |
| --- | --- | --- |
| **Not available** | **Already submitted to the CCP** | **Attached to report** |
| 1. | Document to initiate proceedings  |  |  |  |
| 2. | Written legal argument  |  |  |  |
| 3. | Reimbursement of costs submitted to the court |  |  |  |
| 4. | Decision rendered |  |  |  |
| 5. | Any other document you consider relevant (specify): |  |  |  |

**By signing this report, I confirm that the information provided is true.**

On behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Recipient)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Signature date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PART E: Level of satisfaction with the services of the Court Challenges Program**

|  |  |  |  |
| --- | --- | --- | --- |
| **Absolutely** | **Mostly** | **Somewhat** | **Not at all** |
| 1. | Did you find all the information you were looking for on the CCP’s website?  |  |  |  |  |
| 2. | Was the information easy to find on the CCP website? |  |  |  |  |
| 3. | Was the information on the CCP website easy to understand? |  |  |  |  |
| 4. | Did CCP personnel answer your questions?  |  |  |  |  |
| 5. | Did the CCP exercise due diligence and keep your personal and professional information confidential? |  |  |  |  |
| 6. | In general, are you satisfied with the services provided by the CCP? |  |  |  |  |
| 7. | How can we improve the CCP website? |
| 8. | How can we improve our services? |
| 9. | We would like to receive your comments and suggestions to serve you better.  |