

**ACTIVITY REPORT – LITIGATION AND LEGAL INTERVENTIONS**

**Court Challenges Program (CCP)**

As stipulated in the funding agreement, recipients must provide the CCP with progress reports on their case at least once a year and a final report after the closing of the hearing. Please submit your report to the legal counsel responsible for your file.

<b>Progress report</b>	<input type="checkbox"/>
<b>Final report</b>	<input type="checkbox"/>

File number:	
Name of recipient:	

Answer questions you have not already answered in a previous report. However, please indicate any changes to information you have previously provided.

**PART A: General information**

3.	Recipient’s contact information
Address	
Email	
Telephone	
Fax	

4. Type of application	(Choose an item)
Trial	<input type="checkbox"/>
Leave to appeal	<input type="checkbox"/>
Appeal	<input type="checkbox"/>
Leave to intervene	<input type="checkbox"/>
Intervention	<input type="checkbox"/>

5.	Name of attorney	
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6.	Attorney’s contact information
Address	
E-mail	
Telephone	
Fax	

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**PART B: The hearing**

**Recipients’ undertakings under the financial agreement:**

- **Communicate the date of the hearing as soon as possible.**
- **Submit a copy of the factum to the CCP seven business days before filing with the court.**

1.	Date you officially filed your application with the court:
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Date of start of hearing:
Name of the court:

2.	State the main steps taken so far (e.g. date of the discovery proceeding, date of the start of oral arguments presented by you, etc.).
3.	Confirm whether you have applied to the court for reimbursement of costs. YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	Provide any other information you consider relevant.

**PART C: Important developments regarding the case**

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1.	Any change that has occurred in the issues of the case or the remedy claimed (a copy of any modified pleadings must be forwarded to the CCP).
2.	Any problem that has arisen, particularly any problem arising out of strategies employed during the proceedings by other interveners or parties to the case.
3.	Any interlocutory decision rendered by a court since the last report (when available, a copy of the decision must be forwarded to the CCP).
4.	Any other important development relating to the case or its management.

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**PART D: Documents to be submitted**

The following documents must be submitted to the CCP:

		Not available	Already submitted to the CCP	Attached to report
1.	Document to initiate proceedings			
2.	Written legal argument			
3.	Reimbursement of costs submitted to the court			
4.	Decision rendered			
5.	Any other document you consider relevant (specify):			

**By signing this report, I confirm that the information provided is true.**

On behalf of \_\_\_\_\_ (Recipient)

\_\_\_\_\_  
Signature

Signature date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

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**PART E: Level of satisfaction with the services of the Court Challenges Program**

		<b>Absolutely</b>	<b>Mostly</b>	<b>Somewhat</b>	<b>Not at all</b>
1.	Did you find all the information you were looking for on the CCP’s website?				
2.	Was the information easy to find on the CCP website?				
3.	Was the information on the CCP website easy to understand?				
4.	Did CCP personnel answer your questions?				
5.	Did the CCP exercise due diligence and keep your personal and professional information confidential?				
6.	In general, are you satisfied with the services provided by the CCP?				
7.	How can we improve the CCP website?				
8.	How can we improve our services?				

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9.	We would like to receive your comments and suggestions to serve you better.
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